

**TUESDAY, JANUARY 12, 2021  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 12, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from January 5, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$2,300.00 – 234.2063.5481 – State SVAA/ Rent – Victims of Crime**

**\$1,727.50 – 101.1105.5703 – Contingencies – Treasurer**

**\$350.00 – 656.6083.5481 – Utilities – RPHF Solid Waste**

**\$13,546.67 – 931.1118.5501 – HAVA Grant Equipment – Board of Elections**

**\$23,633.20 – 931.1118.5401 – HAVA Grant Contract Services – Board of Elections**

**\$95,000.00 – 101.1105.5703 – (2<sup>nd</sup> half) Contingencies – Soil & Water**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the TRANSFERS AND REAPPROPRIATIONS:

**\$1,727.50 – 101.1105.5703 – Contingencies – Treasurer  
TO**

**101.1105.5612 – CARES Act Interest – Treasurer**

**\$1,300.00 – 234.2064.5401 – Federal VOCA/ Contract Services – Victims of Crime  
TO**

**234.2063.5481 – State SVAA/ Rent – Victims of Crime**

**\$95,000.00 – 101.1105.5703 – (2<sup>nd</sup> half) Contingencies – Soil & Water  
TO**

**101.6102.5499 – Soil & Water Agriculture Grant – Soil & Water**

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**\$1,727.50 – 101.1105.5612 – CARES Act Interest – Treasurer  
TO  
935.0000.4711 – CARES Act Interest – Treasurer**

**\$190,000.00 – 101.6102.5499 – Soil & Water Agriculture Grant – Soil & Water  
TO  
601.0000.4513 – Soil & Water County Match – Soil & Water**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfers Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the FUND TRANSFERS:

**\$631.78 – 101.1105.5611 – Special Projects Assessment Interest – Treasurer  
TO  
901.0000.4707 – Special Projects Assessment Interest – Treasurer**

**\$1,511.80 – 101.1105.5610 – Motor Vehicle Tax Interest – Treasurer  
TO  
202.0000.4706 – Motor Vehicle Tax Interest – Treasurer**

**\$7,458.18 – 101.1105.5609 – ALGT Interest – Treasurer  
TO  
201.0000.4705 – ALGT Interest – Treasurer**

**\$4.74 – 101.1105.5607 – HAVA Grant Security Interest – Treasurer  
TO  
931.0000.4710 – HAVA Grant Security Interest - Treasurer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Issuance of Blanket Purchase Order Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

**\$1,500.00 – 656.6083.5901 - RPHF Solid Waste District – RPHF Solid Waste District**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Tool & Associates, in a timely manner related to the Building Department Contract Services. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to waive the waiting period to issue payment to Toole & Associates, in the amount of \$2,778.94 as follows:

\$2,778.94      #101.1108.5401      Building Department Contract Services

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Mass Vaccination Planning Meeting January 4<sup>th</sup>, County COVID Weekly Update January 5<sup>th</sup> and Continuing Countywide Vaccinations (Fairgrounds)– Phase 1a: January 7<sup>th</sup>.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending the Mass Vaccination Planning Meeting January 11<sup>th</sup>, County COVID Weekly Update and Regional Threat Assessment Kick Off Meeting January 12<sup>th</sup> and Continuing Countywide Vaccinations (Fairgrounds)– Phase 1a: Pickaway County Quarterly LEPC Meeting January 14<sup>th</sup> and Pickaway County Schools Vaccination Meeting January 15<sup>th</sup>.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending the County COVID Weekly Update, Regional Threat Assessment Kick Off Meeting January 19<sup>th</sup>, Continuing Countywide Vaccinations (Fairgrounds)– Phase 1a:, Pickaway County Quarterly LEPC Meeting January 21<sup>st</sup> and Pickaway County Schools Vaccination Meeting January 22<sup>nd</sup>.

**In the Matter of  
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims filed for the week and no unemployment claims filed this week.
- There are no current postings on Govedeals.com and all payments have been received for items sold and picked up.
- Mr. Rogols reported that the Preston Schumacher is still OIC the Deputy Warden position. The re-hire Deputy Dog Warden Wayne Gregory will begin January 25<sup>th</sup>. Interviews for the Dog Shelter are scheduled for Thursday and Friday.
- Surveillance Cameras: Service Center is pending completion of exterior cameras and key fob assignments. Additional walk thru with the Recorder's Office is scheduled today at 1:00. The Board of Elections install is pending and hardware has been ordered by IPS. The Maintenance Facility install is pending with hardware on order by IPS. Mr. Rogols has a joint meeting Friday with IPS and Von Cremeans for the Fairground gates and Ankrom Building.

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- Mr. Rogols presented the 2020 yearly summary for the Building Department.
- Mr. Rogols presented a report of 2021 Opt Out Program employees.

**In the Matter of**  
**Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending December 2020.

A total of \$353,529.61 was reported being collected as follows:

<b>Permits</b>		
Registration	200	\$15,445.00
Commercial	9	\$333,046.51
Residential	34	\$5,038.10
<b>Total Inspections Performed</b>		
Residential	319	
Commercial	59	
City Enforcement	1	
<b>Total Inspections</b>	<b>379</b>	
Residential Plan Review	25	

<b>New Home Permits by Jurisdiction:</b>	
Madison Township	1
Scioto Township	2
Wayne Township	1
<b>Total New Homes</b>	<b>4</b>

**In the Matter of**  
**Resolution Enacting Temporary Road Load Reduction**  
**For All Roads in Monroe Township:**

The commissioners received Resolution No. 01-2021 adopted by the Monroe Township Trustees requesting a temporary 50% road load reduction on all roads located in Monroe Township, Ohio. Upon reviewing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-011221-6**

WHEREAS, the Pickaway County Board of Commissioners received Resolution No. 01-2021 from the Monroe Township Trustees requesting a temporary 50% road load reduction on all roads located in Monroe Township, Ohio, due to recent weather events combined with heavy truck traffic; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% load reduction on all roads, February 1, 2021 expiring May 1, 2021.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Enacting Temporary Road Load Reduction on**  
**Blaine Road in Darby Township:**

The commissioners received Resolution No. 01-2021 adopted by the Darby Township Trustees requesting a temporary 50% road load reduction on Blaine Road and Carson Road located in Darby

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Township, Ohio. Upon reviewing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-011221-7**

WHEREAS, the Pickaway County Board of Commissioners received Resolution No. 01-2021 from the Darby Township Trustees requesting a temporary 50% road load reduction on Blaine Road and Carson Road located in Darby Township, Ohio, due to recent weather events combined with heavy truck traffic; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% load reduction on Blaine Road, January 12, 2021 expiring April 30, 2021.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Rhoads Drainage Improvement**  
**Project BID Opening:**

The Commissioners conducted a bid opening for the project referred to as Rhoads Ditch Improvement Project for the Pickaway County Engineer Department, held January 12, 2021 at 10:01 a.m.. Chris Mullins, County Engineer was in attendance. The attendance sheet of interested bidders that attended the bid opening is on file.

The following bids were received and read aloud:

<b>Kull Excavating, LLC</b> 2205 Election House Road Lancaster, Ohio 43130	<b>\$69,023.56</b>
<b>Dilley's Excavating &amp; Demolition LLC</b> 908 Lincoln Drive Circleville, Ohio 43113	<b>\$60,472.48</b>
<b>Wolford Family Farms Inc.</b> <b>23023 Ringgold Southern Road</b> Stoutsville Ohio 43154	<b>\$74,580.00</b>
<b>Stutske Construction</b> 11528 Summerland Beach Road NE Millersport Ohio 43046	<b>\$77,250</b>
<b>Darby Creek Excavating, Inc.</b> 19524 London Road Circleville Ohio 43113	<b>\$165,218.40</b>
<b>Enviro Construction Company</b> 8492 Jug Street Alexandria Ohio 43001	<b>\$113,617.00</b>

The bids were turned over to Mr. Mullins for his review and contract award recommendation.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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**In the Matter of  
Sewer Rates:**

Clarence Cardwell and Valeri Cardwell with the Commissioners to discuss their water and sewer rate increase. Mr. Cardwell started with explaining that they do not agree with the amount of their increase. Their other locations that they have are metered and the St. Rte. 62 location is not metered, and they no longer have a deli in the location. The Cardwell's pay \$87.40 currently with \$40 of that being debt. He feels that it is comparable to their other locations and seems fair. Mr. Cardwell asked Mr. Mullins if he had come up with any other figures that seem fair. Bubba's costumers average is 28.3. A customer getting gas is counted and if the customer goes into the store to make a purchase, they will be counted again. 2013 customer count has dropped at the Bubba's location by 33.13% due to not being as customer driven. Commissioner Wippel asked if Mr. Mullins had went over everything with Mr. and Mrs. Cardwell and Mr. Mullins explained that he had. Nothing has changed on the debt side and it will be left alone and explained that evaluation of the use on the system. Mr. Mullins still does not have the flow data and would propose the rate at a 3 and that would put it at \$30. It is up \$.40 a gallon. Mr. Cardwell asked if it is fare to raise his \$87 by 20% and do the same thing the state did to the county. Mr. Cardwell feels that his records are pretty accurate. Mr. Mullins stated that 3 for O&M, FOG (Fats, Oils & Grease) , monthly treatment and the green book states that for convenient store is minimum 500 gallons per day and Chris would recommend 500 gallon per day, 5 gallons per parking spot and 15 gallons per employee totaling 4,500 gallon per month multiples at 4.1 equaling \$125.24 per month. It would fluctuate during seasons. The billing will be charged by the system flow and will fluctuate monthly. Summer months may be around \$90 a month and winter months may be around \$150. Mr. Cardwell feels that without it being metered it is anyone guess and he feels the discussed rate increase seems fair. Mr. Mullins will follow up with Mr. and Mrs. Cardwell after a decision is made by the Commissioners.

**In the Matter of  
Mayor McIlroy:**

Mayor McIlroy met with the Commissioners to congratulate Commissioner Henson on being re-elected and Commissioner Scherer on his newly elected position. The Mayor is looking forward to working with the Commissioners in the upcoming year. The Mayor had an interesting conversation with Berger's Governors Council. Governor Mike DeWine asked the council how it is going with the flu and Ohio Health has only seen six case of the flu. Commissioner Wippel asked how that is possible and the Mayor explained that Berger seems to think that it is due to wearing mask. They are reporting that the test for flu when testing for COVID. The Mayor will fall into the group B for vaccines that should be distributed in the near future.

The Mayor advised that ODOT will be paving Main Street this summer from Stoussville Pike to Kingston Pike and the City will be responsible for the handicap ramps and that will eat into their budget. Commissioner Wippel informed that they are looking into installing another entrance into the fairgrounds and there will be handicap ramps there as well. The Commissioners are in hope to have it completed before the start of the 2021 Fair. Commissioner Scherer stated that he understands that the Mayor has a master plan for a connection road by the fairgrounds. The Mayor advised that there is a plan, but needs updated.

The Edsel Plan needs to be addressed. We have a lot of our emergency medical on the north side of the tracks and retail is on the south side of the tracks. They are looking at Court street and it would cause a few businesses that would have to relocate. They will have to look into funding and the railroad will not help. If one train is going through Circleville it can close down Circleville. Court street gives the safest and easiest rout. Another issue is Walnut Creek Pike and the Mayor would like to look at a roundabout to be installed.

Mayor McIlroy informed the Commissioners that there are a few new businesses coming in to Circleville such as, Sheetz Fuel Station and a few relocating. The fairgrounds have helped local business by holding events. The old school property is still underway, and the property owner is trying to find a developer. The Mayor has plans to meet with John Rankins and Ryan Scribner to discuss the property Mr. Rankin owns in the City.

The City has a new Auditor due to the retirement of Gayle Spangler. Tom Spring is the acting Auditor until a permanent replacement is appointed. The Mayor is the acting Treasurer. The Mayor feels he

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has great staff and they only have one firefighter left since the Mayor started. Pickaway County only has two ladder trucks. The Mayor asked the Commissioners what is happening in the County and the Commissioners explained that not much with the start of the year. The mayor asked how things were going at the fairground and Commissioner Wippel explained that it did well considering COVID. The Mayor realized while working on reports that there are 11 new businesses in the City. A lot of things are happening in Pickaway County. Sofidel is going from 300 to 500 employees, new Taco Johns, Casa Taco, Starbucks, Sheets, etc. The Mayor had to let the Commissioners know how much he respects Darrin Flick, EMA Director. He works well with parties during the COVID and dealing with the Health Department. Pickaway County is growing and Commissioner Wippel stated that it will be interesting to see the 2020 Census results. Ashville has grown and looking to become a city, which will change funding and they will have to have their own Health Department. The Mayor stated that Foxfire Golf Course is going to be nice and asked if the Commissioners were aware of Cooks' Creek. He asked who AOA was and the Commissioners explained that is Appalachia Ohio Alliance.

**In the Matter**

**Auditors Monthly Review:**

Melissa Betz, Auditor, met with the Commissioners to provide an review of the end of December 2020. Ended December at \$10,703,000.93. Not all the money had been appropriated and there is still \$150,000 of CARE Act funds from the re-distributions and it needs to be moved by XXX. There are still \$3,429,634.85 of remaining appropriations that departments did not spend, and over appropriated. Revenues had estimated 21,110,098.98. The sales tax was crazy at \$9,404,275.63 year-to-date and auto tax was up. Pickaway County is doing great financially even with COVID. Melissa asked if they believe if we will get more CARES Act funds and the Commissioners explained that it is possible. There is still talk of working on a plan. Commissioner Scherer explained that the funds may be for those that show a loss in revenue and that is not the case for Pickaway County. Betz did pool real estate tax bills and they should be sent to the printer soon. The Composite increase for real estate rate was 22% and soil types for agricultural decreased by 42%. They have been receiving phone calls at the Auditor's Office with questions. Some are seeing their Taxes and values. Increases in residential and decreases in agricultural.

**In the Matter of**

**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler met with WDC Friday, January 8<sup>th</sup>. The Commissioners' porch replacement project is ready to go out for bid.
- Ms. Dengler reported that John Neff agreed to pay his portion of the Rhoads project per Chris Mullins, County Engineer.
- Ms. Dengler explained to the Commissioners the updates to the Fair Book 2021.
- The Recorder's Office is continuing their move to the new office today.

**In the Matter of**

**Pickaway County Airport Hangar:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Pickaway County Airport Hangar Project Change Order No. 1A-1 for JayCar Construction. The contract sum will be decreased by \$37,593.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfers  
Approved by County Administrator:**

County Administrator, April Dengler signed to approve the following Budget Actions Request for the FUND TRANSFERS per Resolution No. PC-122420-79:

**\$22,000.00 – 101.1105.5704 – Co Match Crime Victims – Victims of Crime  
TO  
234.0000.4556 – Local Share Crime Victims – Victims of Crime**